Instructions to add to a Parking Waitlist
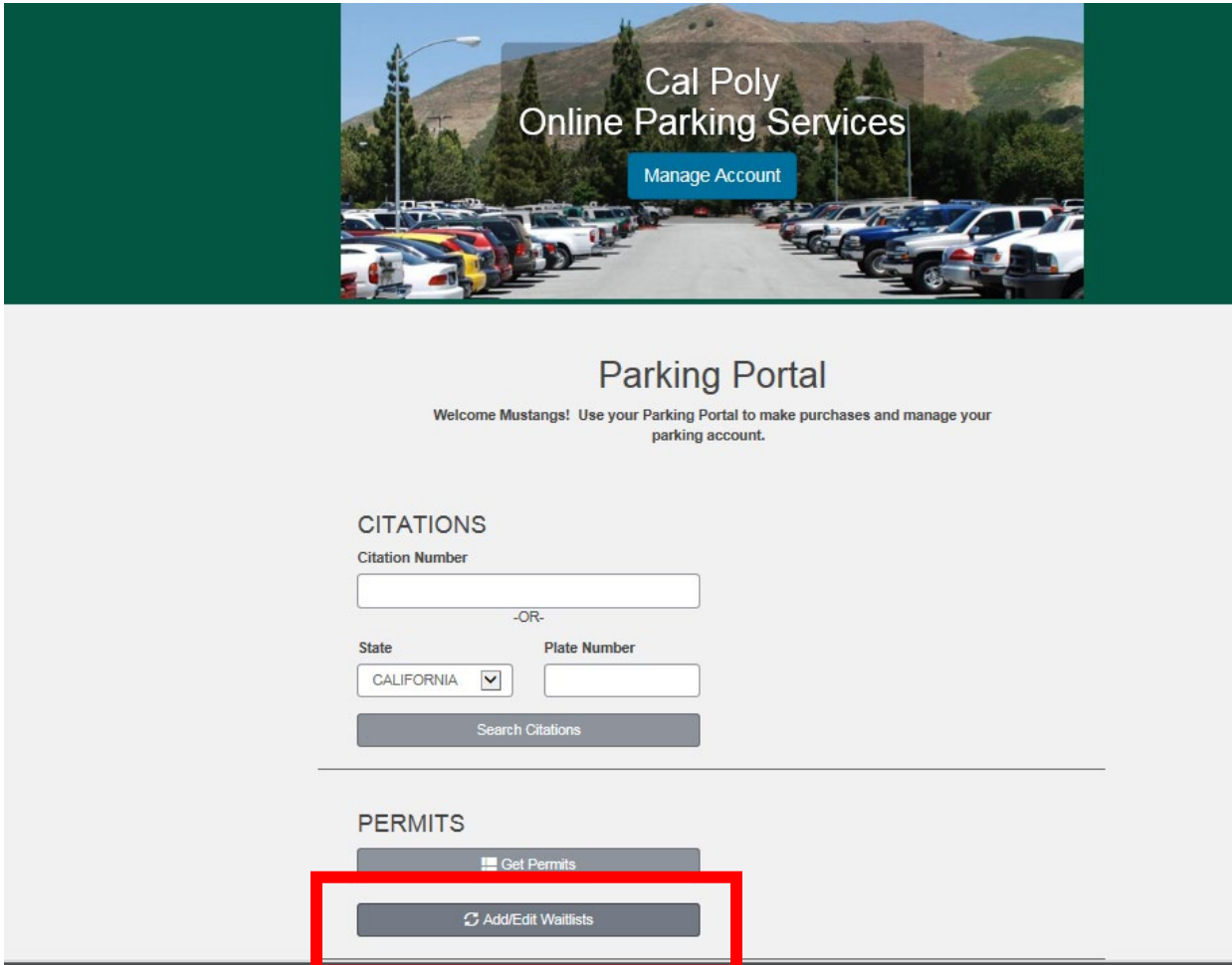
1. Open a browser, and go to your parking portal and select Add/Edit Waitlists.
   The website is calpoly.T2hosted.com/Account/Portal

2. Login to the Customer Login

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You will need your calpoly user name and password. If you do not know your calpoly user name and password please call the Cal Poly Help Desk at 805-756-7000.

CAL POLY

Username

username@calpoly.edu

Password

Need Help?

Login

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Cal Poly Online Parking Services

Manage Account
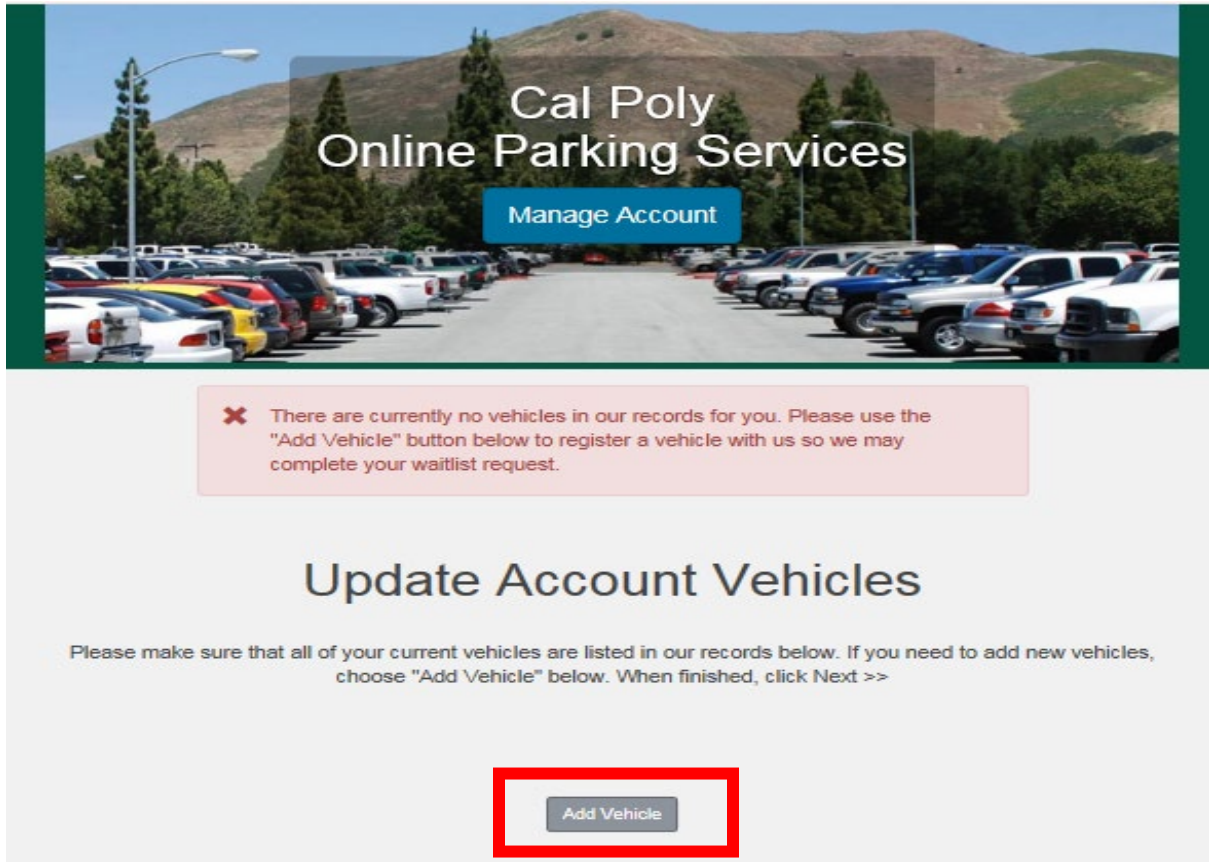
Add/Edit your Account Waitlists

Welcome to the waitlist signup page. To proceed to sign up or edit your waitlist selections please select Next >> below.

Next >>

If vehicle has not been added yet the next screen will appear. Please fill in as much of the information as possible. Otherwise select your vehicle and click next. NOTE: if you do not have a license plate number, use the last seven digits of the Vehicle Identification Number (VIN).

Cal Poly
Online Parking Services

Manage Account

Register Vehicle

Please enter the details for your new vehicle and then click Next.

Plate Number

*

Plate Number (confirm)

*

State/Province

CALIFORNIA ⌄ *

Year

Make

Select One ⌄

Model

Select Make First ⌄

Color

Select One ⌄

Style

Select One ⌄

Next >>

NOTE: If you have a vehicle already choose the most current vehicle you will be driving.

Cal Poly Online Parking Services

Manage Account

Update Account Vehicles

Please make sure that all of your current vehicles are listed in our records below. If you need to add new vehicles, choose "Add Vehicle" below. When finished, click Next >>

Select	Plate Number	Make	Model	Color
☐		Toyota	Corolla	Black
☐		Honda	Accord	Gold

Add Vehicle

Next >>

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Add Waitlist Selections

For a map of parking options click here

To sign up for a new waitlist click the Sign Up link in the list below. If you wish to remove yourself from a waitlist click the Delete link. Please keep in mind that your choices may disqualify you from participating in other waitlists. When you have completed as many selections as you wish to make, simply click Done to view your receipt.

Currently Available Waitlists

Current Sign Ups	Maximum Sign Ups	Waitlist Description	Last Sign Up Date	Sign Up
1081	No Limit	Commuter K1 Annual Permit	No Deadline	Add
2062	No Limit	Commuter Orange Annual	No Deadline	Add
1674	No Limit	Commuter Rover Annual Permit	No Deadline	Add
215	No Limit	Fall K1 Permit	No Deadline	Add
1018	No Limit	Fall Orange Commuter Permit	No Deadline	Add

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If there are waitlists available for your student classification, the available waitlists will be displayed. If you have any questions regarding your waitlist options, please call 805-756-6654 for more information.
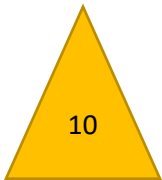
Your Current Saved Waitlist Selections

Waitlist Priority	Waitlist Position	Waitlist Description	Request Date	Prioritize	Sign Up
1	--	Commuter Rover Annual Permit	08/22/2019	--	Delete
2	--	Commuter Orange Annual	08/22/2019	Make Top Waitlist Request	Delete
3	--	Commuter K1 Annual Permit	08/22/2019	Make Top Waitlist Request	Delete

Done

9

If you were able to add waitlists you will get a display of your priority parking areas. Select "Done" to continue.

10

You will receive an email confirmation of your waitlist selections.

Waitlist Receipt

You have completed your waitlist signup. Below is a your current waitlist status.

Waitlist Priority	Waitlist Position	Waitlist Description	Request Date
1	N/A	Commuter Rover Annual Permit	08/22/2019
2	N/A	Commuter Orange Annual	08/22/2019
3	N/A	Commuter K1 Annual Permit	08/22/2019

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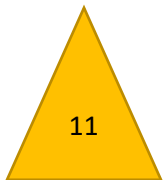
You will also receive an email confirmation of your waitlist selections.
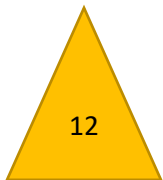
no-reply@calpoly.edu

Your Waitlist Requests

If there are problems with how this message is displayed, click here to view it in a web browser.

You have signed up for the following waitlists:

1 - Commuter Rover Annual Permit
2 - Commuter Orange Annual
3 - Commuter K1 Annual Permit

Thank you for making your waiting list request online.

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Adding yourself to the waitlist is complete.   If you are selected for a lottery award you will be notified via email with a limited time to purchase. Students that do not purchase within the limited time will lose their opportunity to purchase.   Please refer to parking.calpoly.edu for timeline and information.